

SHERMAN ELEMENTARY SCHOOL

COMMUNITY AUCTION

"BE A FRIEND"

Auction Donation Form

This form is used to ensure we have correct contact and item information for our catalog. Official receipts can be issued on request. **Please return by February 15th, 2009.**

Name of Donating Company or Individual: _____

Company Address: _____
Street

City State Zip

Telephone: _____ Email Address: _____

Contact Person: _____ Authorized Signature: _____

Item to Be Donated: _____

Description of Item for auction catalogue: _____

Retail Value: \$ _____

Promotional/display materials you are including (such as flyers or other marketing materials -will be displayed at the event):

Sherman contact person (if applicable) _____ Telephone: _____

Items can be delivered or mailed directly to Sherman Elementary School. Please notify us if you need help coordinating a delivery, or need to arrange for your donation to be picked up. Please e-mail Auction Chair Linda Shaffer at with any questions, or call her at (415) 652-2420.

The value of your gift is tax-deductible to the extent allowed by law. Sherman Elementary School is a not-for-profit 501(c)(3) organization. (Federal tax ID 94-3351039).

Mail completed form to Sherman Elementary School, **1651 Union Street, San Francisco, CA 94123,** or fax to **(415) 749-3433.**

We thank you wholeheartedly for your support of Sherman Elementary School.